



DEPARTMENT OF THE AIR FORCE
21ST SPACE WING (AFSPACECOM)

26 October 2001

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Contracting Officer
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SUBJECT: Release of **DRAFT** Request for Proposal (RFP), F05604-01-R-9004, Helicopter Maintenance Services

To All Prospective Offerors:

Subject ***draft*** RFP is hereby released for industry review and comment. This new requirement, Helicopter Maintenance outlines service requirements at five locations, Malmstrom AFB, MT; Minot AFB, ND; Vandenberg AFB, CA; F.E. Warren AFB, WY; and Yokota AB, Japan. This new acquisition is expected to increase competition and ensure comprehensive contract support for these functional requirements. The new solicitation is being accomplished pursuant to Federal Acquisition Regulation (FAR) Part 15, and AFFARS 5315.1 "BEST VALUE" Past Performance, Price Trade-Off Policy and Procedures.

The Helicopter Maintenance acquisition will be a Fixed Price with Performance Incentives contract. The Performance Incentives will be based on Government-selected, specific need areas that will be evaluated by the Government with potential incentive payments to the successful contractor. The specific Performance Incentive requirements may or may not change over the life of the contract. This approach differs from the previously awarded contracts for Helicopter Maintenance, as it was a Fixed Price Incentive Award Fee contract with cost reimbursement line items for phase-in, phase-out, overtime, and travel requirements.

In keeping with the Department of Defense approach, the Statement of Work for the Helicopter Maintenance is written in Performance-Based Service Contracting approach. The "how-tos" have been removed to the maximum extent possible with Government requirements specified as "outcome" requirements.

The Air Force is mandated to no longer provide Government-furnished vehicles for contractors use on contract performance. In keeping with that mandate, the general-purpose vehicles, such as sedans, light trucks, etc., and potentially special purpose vehicles will no longer be provided. The exception will be the aircraft tugs.

This acquisition is being solicited on an unrestricted basis. While there is no mandated subcontracting percentage, the subcontracting goals will be handled as a Performance Incentive. The NAICS code is 488190 and the size standard is \$5 million.

The following solicitation requirements are highlighted for your review, consideration and comment:

- a. The proposed type of contract, Fixed Price with Performance Incentive and Fixed Price Phase-In and Phase-Out.
- b. The performance-based service contracting Statement of Work.
- c. Proposal preparation instructions are provided in Section L, paragraph L-27.
- d. The CLINs for travel and overtime are cost reimbursable. However, these have been established as strict reimbursement of actual expenses incurred including indirect expenses. Profit/fee will not be allowed. All profit and fee costs associated with these CLINS need to be included in the fixed price CLINs.
- e. The use of Separately Priced Option Items for the additional quantities of helicopters to be maintained at each location except Yokota AB, Japan.
- f. This is a Best Value selection of contractor using Past Performance, Price Trade-Off of each offeror's proposal that meets the minimum technical requirements. The technical requirements compliance will be evaluated using a pass/fail evaluation on criteria outlined in Section M of the solicitation. You are cautioned to seriously consider the Past Performance Survey questions and the use of evaluation factors for contract award provided in Section M, paragraph M-2.
- g. The pre-proposal conference and site visit are scheduled for 12 December 2001 beginning at 8:00 AM. Additional information is provided in Section L, paragraph L-12, FAR provision 52.237-1, Site Visit and paragraph L-13, AFFARS provision 5352.215-9001, Notice of Pre-Bid/Pre-Proposal Conference. Please make timely arrangement to attend the site visit.
- h. Comments to the ***draft*** RFP are due at the office specified in Block 7 of the Standard Form 33 NOT LATER THAN 2:00 P.M., prevailing Colorado time, 13 November 2001. If you have questions you may fax them to (719) 556-7396, or send by e-mail to lisa.spencer@peterson.af.mil. The undersigned can also be reached at (719) 556-4124.
- i. Evaluation of Phase-in costs will not be included in the overall price evaluation.
- j. Potential offerors will propose performance incentive amounts, however, due to funding constraints, a ceiling may be included in the final RFP.

Thank you for your interest and participation in this procurement.

Sincerely

LISA D. SPENCER
Contracting Officer

